

H2020 5G-Coral Project Grant No. 761586

D6.1. Project Portal and Communication Channels

Abstract

This deliverable (D6.1) reports the set-up of project portal and communication channels such as social media (Twitter, Youtube and Linkedin). It also provides the information about the management tools created to facilitate the communication and collaborative work.

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Executive Summary

Deliverable 6.1 serves as validation of the setup of the different collaborative tools the project will use for its own day by day work and for the dissemination of results to the society in general.

The deliverable consists then of different elements, on the one hand the main contribution to this deliverable is the actual setup of the project Web site, social network presence and collaborative tools. On the other hand, this report gives the reviewer and the general public an idea of the different tools used and setup, so they can find easily the different elements integrating them.

Our past experience has shown that for the dissemination of results and activities for the general public, it is very important to provide a communication strategy that makes coordinated use of different media. In the case of 5G-CORAL, this will be done by the coordination of news between the Web site and social media, specifically with Twitter, Facebook and Linkedin. These tools will be use for the general dissemination of activities and results. In addition, we use extensively different blogs and online publications, including opinion sections, which will increase the reach of our communication to specialized public.

Regarding collaborative tools, we have setup a complete collaborative suite consisting of mailing lists, SVN file repository, Wiki, shared calendar and audioconference tools.



1 Introduction

The deliverable D6.1 includes communication activities and management collaborative tools undertaken in the first month of the project to ensure an up-to-date communication and dissemination of the project activities.

We are going to present the different tools setup for the use of the project. We have delivered two kinds of tools:

- a. collaborative work tools
- b. communication tools

From point three to five, we detail the collaborative tool the project has deployed, that includes a collaborative project management tool, Redmine, which contains all the different elements required to share information and files for the project, such us mailing lists, SVN file repository, Wiki and shared calendar. Moreover, as collaborative work tools, we have bought a gotomeeting license for virtual meetings and we have created some templates for presentations and reports.

As communication tool, in point two we describe the Web site where all the information regarding the project activities will be posted. Furthermore, in point six, we describe the different accounts in social media, which are linked to other projects accounts and will be actively used to disseminate and communicate the activities of the project.

In conclusion, the objective of creating tools for managing project reports and communication channels has been achieved on time.



2 Project Portal

The objective of deployment of the project portal for an up-to-date communication on all events and milestones from the project to the wide community has been reached through the 5g-coral.eu webpage.

Apart from an overview of the project in the main page, it includes the following pages:

- Deliverables
- Dissemination and Exploitation
- Commission Area
- Private Area
- Consortium
- News
- Contact

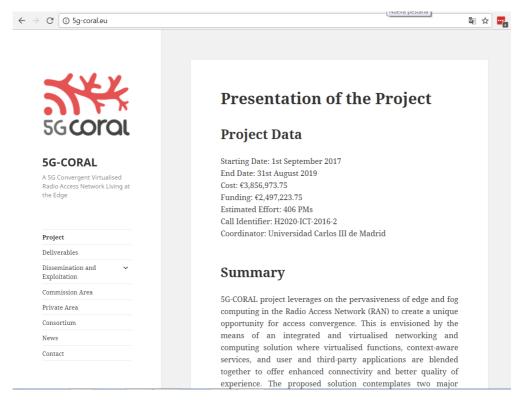


FIGURE 1: ILLUSTRATION OF THE 5G-CORAL WEBPAGE

2.1 Deliverables

The page of deliverables includes the list of all the deliverables of the Project. Following the rules of the CA and DoA, in this page public deliverables will be made available to the public.

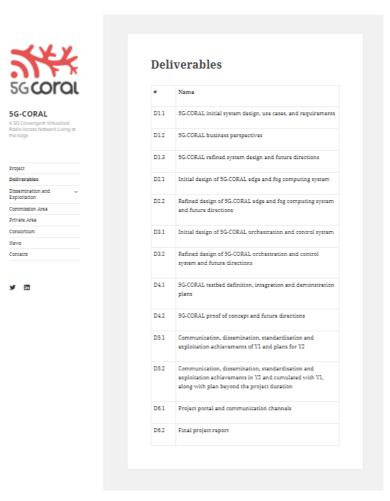


FIGURE 2: ILLUSTRATION OF THE DELIVERABLES PAGE OF THE 5G-CORAL WEBSITE

2.2 Dissemination and Exploitation

The dissemination activities will include publications, presentations, talks, demonstrations, panels, workshops, and events. This page also includes Standardization, Open Source and Patents. They are detailed in drop-down list.

Following the recommendation from the EC on Open Access publication of results, we will upload to the web page every publication result of the project, including meta-data for archiving purposes. This corresponds to the Green strategy for Open Access. In addition, we are discussing with the library of University Carlos III of Madrid a mechanism to also store the different publications in the open public repository of the University.

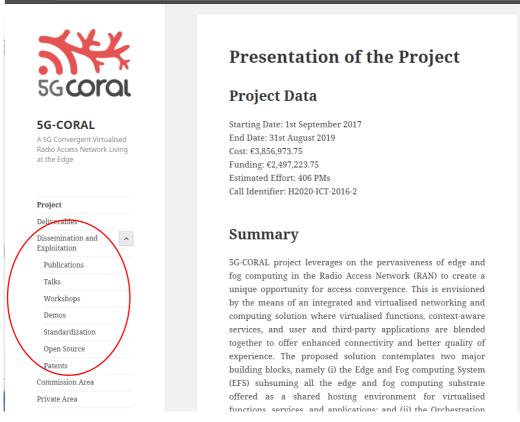


FIGURE 3: ILLUSTRATION OF THE DISSEMINATION AND EXPLOITATION DROP-DOWN LIST

2.3 Commission Area

Private Area shared with the European Commission. This page gives access to the shared repository of reports with the EC. This web page is private and only the Coordinator, the Project Office and the reviewers will have access to it. The information is structured by Period and type of report. Credentials for access will be sent to the Project Officer by email.

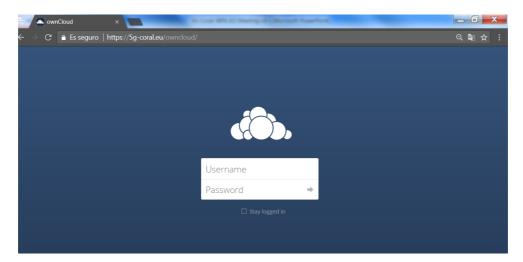


FIGURE 4: ILLUSTRATION OF THE COMMISSION AREA PAGE OF THE 5G-CORAL WEBSITE

2.4 Private Area

Private Area is shared with all the partners, and gives access to the Redmine Project Management Tool explained in Section 3.



FIGURE 5: ILLUSTRATION OF THE PRIVATE AREA PAGE OF THE 5G-CORAL WEBSITE

2.5 Consortium

This page contains the description of all the partners.

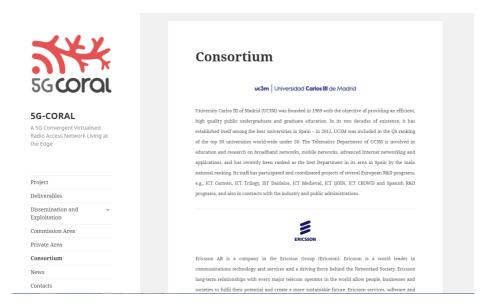


FIGURE 6: ILLUSTRATION OF THE CONSORTIUM PAGE OF THE 5G-CORAL WEBSITE

2.6 News

This page will post the news and important steps of the project. It will be updated every time an event or relevant new occurs. This new site will be synchronized also with the communication service provided by the 5GPPP.



FIGURE 7: ILLUSTRATION OF THE NEWS PAGE OF THE 5G-CORAL WEBSITE

2.7 Contact

This section provides the address of a contact person for the project, so any interested viewer can contact the project. This has proved useful in past projects since it allows individual researchers and companies working in the subject to contact the project and potentially create new collaborations.

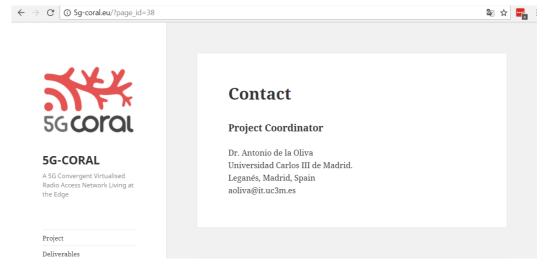


FIGURE 8: ILLUSTRATION OF THE CONTACT PAGE OF THE 5G-CORAL WEBSITE

3 Redmine

The Private section of the Web site provides access to the Redmine Collaborative Project Management tool. This tool provides different tools that can be used for project management and collaboration. In addition, this tool is highly flexible and extensible, so any future need can be fulfilled by the use of plugins and extensions. This tool includes a file repository (SVN) with restricted access to share the working files.

The main page of the Redmine shows the mailing lists of the project, providing access to subscription, management and archive of them. It also includes the list of deliverables and milestones of the project, a Gantt of the planning work and a calendar.





FIGURE 9: ILLUSTRATION OF REDMINE

4 Gotomeeting

We understand European research projects as a way of fostering collaboration between researchers of different areas and countries. In order to improve communication and easy the collaboration between partners, the project have bought a license of Gotomeeting, a virtual meeting exchange.



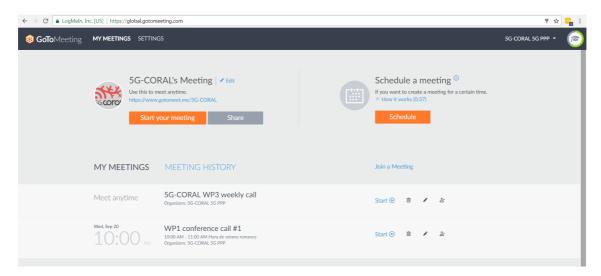


FIGURE 10: ILLUSTRATION OF GOTOMEETING

Gotomeeting credentials are available to all the researchers in the project, and specially WorkPackage Leaders, to use the tool whenever is required.

5 Templates

The following templates have been designed, so all documents in the project share the same format:

- Presentations template
- Minutes template
- Deliverables template
- QMRs template

We will update them as needed during the lifetime of the project.

6 Communication Channels

6.1 Linkedin

This account has been linked also to the social media accounts of different 5G-PPP projects, specifically the ones UC3M is coordinating (5G-Crosshaul/5G-Transformer). In this way, any relevant post will be posted also in the different accounts, improving the visibility of the project results.

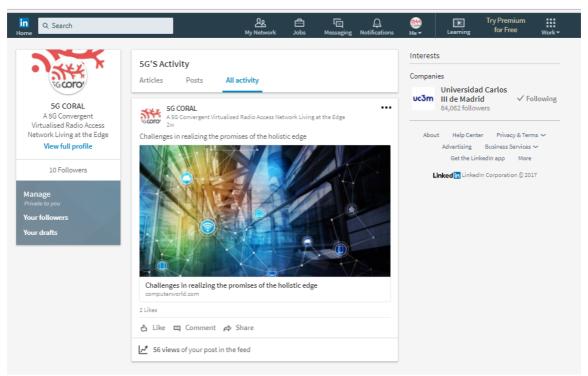


FIGURE 11: ILLUSTRATION OF THE 5G-CORAL LINKEDIN ACCOUNT

6.2 Twitter

A Twitter account has been created to share information. https://twitter.com/5G_CORAL

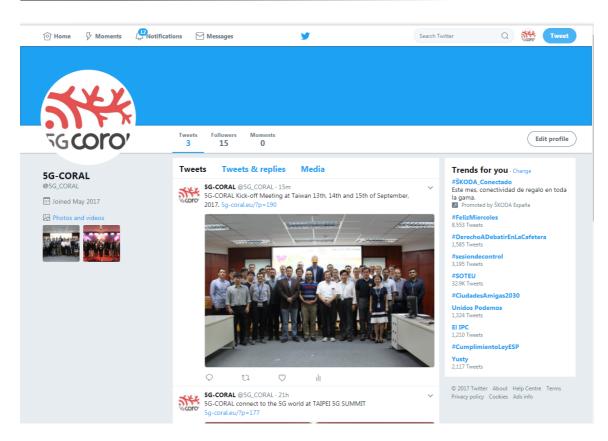


FIGURE 12: ILLUSTRATION OF THE 5G-CORAL TWITTER ACCOUNT

6.3 Youtube

A Youtube channel has been created to upload project videos.

https://www.youtube.com/channel/UCMSZg98gLicD_BPzTCAaS8Q

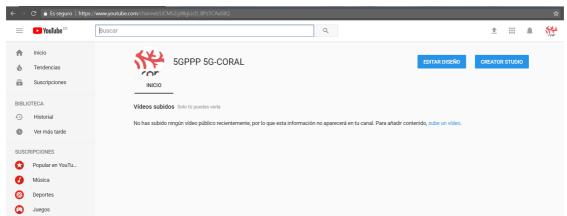


FIGURE 13: ILLUSTRATION OF THE 5G-CORAL YOUTUBE CHANNEL

6.4 Facebook

A facebook account has been also created to disseminate the project activities.

The account name is @5GCORAL.



FIGURE 14: ILLUSTRATION OF THE 5G-CORAL FACEBOOK ACCOUNT

7 Conclusions

This deliverable has presented the different tools setup for the use of the project. We have delivered two kinds of tools: collaborative work tools and communication tools. As collaborative tools, the project has deployed a Web site where all the information regarding the project activities will be posted, together with a collaborative project management tool, Redmine. This tool contains all the different elements required to share information and files for the project. Regarding communication tools, the project has setup different accounts in social media, which are linked to other projects accounts and will be actively used to disseminate and communicate the activities of the project.